

Minutes of the Taradale Bridge Club Committee Meeting held at the clubrooms at 11 am on 16 January 2024

Present: Clodagh Norris, Alison Hucker, Robyn Andersen , Sally Woods, Linda Smith, Debbie Gibson, Meg Rodel, Helen Kemp, Teresa Thorn, Karen Randell, Colin Dolley, Raelyn Henderson, Sarah Kilmister

Apologies:

Ruth Spittle, Viv Pinkham and John Sowerby

The minutes of the last meeting had been circulated and it was moved by Sally that they be taken as true and correct. Seconded by Debbie.

Matters Arising:

Maintenance group: John reported that he had done the 3 monthly front door lock battery renewal. Darin Underhill and he had done a major sweep and spider spray of the back wall and other minor infestations around the building. They intend to do a complete waterblast shortly before winter.

No progress on a neon sign for the bar.

Bike rack has been completed and painted black.

Pianola: Colin will organise a 3 month free trial to commence in January 2024.

Colin will ask Shona if she will monitor the tablets and renew licenses before they run out.

Improver lessons – Colin to ask Noel Woodall if he would run improver lessons.

Debbie has completed a form from NCC which advertises rooms for hire. She has also printed a sign to put in the clubrooms window advertising room for hire and printed a sign asking people to be quiet when room is in use for exams. These signs have been laminated.

Email from Steve Baron re developing a modern website. Discussion about revamping Bridge website. General agreement that this needs doing but decision to hold off in the meantime. Emailed Steve and told him this.

Ruth sent thank you letter to Chris Stack's family for the donation towards the Chris Stack trophy cabinet.

Teresa investigated Spark re credit on Bridge cellphone. The \$20 credit was expiring at the end of 28 days. Teresa to investigate other phone options.

Matters arising from AGM

Discussion on room hire rate. It was confirmed that the President would write to the Mahjong group confirming the agreed rate would stay the same for 2024 and that the rate would be subject to review in 2025.

Vision statement to be discussed next meeting.

Table money - Confirmed \$5.00

Suggestion from Chris Hagen that after prize giving results have been worked out, the winners to be rung and encouraged to attend the AGM as their name is on a trophy. Not be told which trophy.

Financial Report

Robyn presented her financial report and moved that payments totalling \$8,740.81 be approved. Seconded: Debbie

Balance of Accounts as at 31/12/23

Cheque account: \$15,509.83

Savings account: \$34,352.48

Term Deposit: \$80,000 matures 16/07/24

Future Maintenance Account: \$5,000 matures 1/10/24

GST filed 4.01.24 for December 2023 Payment due \$209.81

Invoices to pay: \$8,531 of which \$6903.68 to Aon Insurance due 30.01.24

- Cash Summary for Month end 31/12/23 attached
- Budget 2024 Financial Year attached
- Email from Trish at WESTPAC regarding the need for ALL committee members to go into a Westpac branch with identification for Colin and Teresa to be set up on our bank account as signatories attached. Members advised to go to Westpac with some form of identification and evidence of their home address.
- Directors fees \$55 per session. Playing directors who forgo the Directors fee will not pay table money nor will their partner. Learning Directors will not be paid the Director's fee.

Teresa had some questions about the Budget and approvals. Robyn responded to these to the satisfaction of the Committee.

Review bank balances in February with a view to putting more money on term deposit.

Robyn also moved that the Cash Summary be approved. Seconded: Linda

Membership

Geoffrey Nauer resigned

Alison Francis deceased

Alan Haslett deceased

Bill Nairn new member

Trish O'Hagen and Pam & Jeremy Ballantyne and Sarah Kilmister have all changed from Associate to full members

Russell Wiggins deceased

Social Almoner

14/11 Alison Francis passed away. Sympathy card sent to family

20/11 Flowers & card to Julie Haslett. Baking from Sally and Linda

3/12 Card to Ngaire O'Brien on Paddy's passing

3/12 Card to Chris Hagen after hospital spell

8/12 Raewyn Cooper get well card (covid)

30/12 Margaret Hall get well card and box of cherries

Role of Social Almoner – Carol Fraser submitted a suggestion for acknowledging TBC members following death, illness or accident. It was agreed a Card and a \$30 Mylk voucher be delivered or sent to those members following a death or serious illness. Every other situation only a Card be delivered or sent.

Inwards Correspondence

NZ Bridge Active Directors

NZ Bridge – Tournament Grades for 2024 etc

NZ Bridge update of Club details

Financial and Annual Reports

Call for nominations to the Board of NZ bridge

Christmas Newsletter from BridgeNZ

NZ Bridge – online Strategy

Newsletter from Eastern & Central

Charities Annual Return

NZ Bridge Teaching & Learning Committee

Masterton 5B Pairs tournament

Bridge Player Survey

Bidding Challenge Fundraiser for Youth Champs

Card from Julie Haslett

NZ Bridge – Changes to Legislation

FujiFilm - meter readings for the photocopier

NZ Bridge – Minutes of Board meeting

Changes to WBF laws

Email to Noel Woodhall with changes to WBF laws

Notes from Teachers Conference

Metre reading from Teresa

Amy Sheffield, Mouse & Co re room hire (2 emails).

Email from David Day re room hire

Email from Ash re sewage connection, invoice to NCC for the power used from time to time and also adding bridge sessions for next year. This task has been added to the planning document.

Email from Westpac branch re signatories and Committee members

Email from NZ Bridge for clubs who have charities status

Survey of bridge players

Email from Central Districts re Margaret Hall coming 6th in the Junior champs

Thank you letter from Margaret Hall

Email from Simone Stranaghan re Associate Member and resignation. Teresa has replied.

Promotion of Bridge rooms and as venue for meetings/conferences from Mike Smith

Flyer for Fielding tournament

Flyer for Havelock North Charity Tournament 4 February

Outwards Correspondence

NZ Bridge update of Club details

Thanks to Phyllida for donation of Christmas tree

Invitation to drinks for helpers and sponsors

Email to Douglas Russell, NZ Bridge Teaching & Learning Committee with Alison and Ruth's contact details

NZ Bridge feedback on Online Strategy

Email to Amy Sheffield, Mouse & Co re hireage of room for events

Ash has sent an updated list of members with Access cards to the Bridge building to HSM.

General Business

Health and Safety policy: Sarah has developed a draft Health & Safety Policy which will be circulated to committee.

Yearly Planning document – The yearly planning document has been updated and positions added to the responsibility column. This will be forwarded to committee.

Suggestion from Chris Hagen that after **prize giving results** have been worked out, the winners to be rung and encouraged to attend the AGM as their name is on a trophy. Not be told which trophy. Added to Planning Document.

Newsletter from Eastern & Central. Jo has applied to ECCT for \$20,000 for operating expenses. The committee approved the application.

Mini Bridge – Mini bridge in the library did not attract people to the lessons. Meg and Helen are going to approach Taradale High and Napier Girls to suggest running mini bridge sessions during students' lunch break in March. Helen has put up signs in the community and Meg has contacted Courier to advertise bridge lessons and perhaps follow up free advertisement on radio.

Linda has the Planning for intermediate tournament under control. \$30 entry fee, no raffles. Prizes 1st place down to 4th place plus session prizes. Shona and Clodagh to organize food.

Charities Annual return – Robyn has submitted the Charities Annual Return.

Teresa is to check for unpaid subscriptions before the end of January and send a reminder

Thanks to Ruth for sorting and numbering cups and trophies.

Thanks to Debbie and team for catering Christmas party. Thanks to Ruth for Christmas cake.

Thanks to Clodagh and team for Christmas decorations and Phyllida for Christmas tree.

Committee are happy for Jan Davis to make preserves with the funds going to the SPCA. Email sent to Jan.

Room Hire: Amy Sheffield, Debbie will continue to liaise with Amy for room hire

Email from David Day re room hire. Debbie will email David and explain that we are unable to reduce the cost.

NZ Bridge –Colin to follow up on changes to legislation

Changes to WBF laws to be circulated in the newsletter

Email from Ash re sewage connection, invoice to NCC for the power used from time to time and also adding bridge sessions for next year. This task has been added to the planning document.

Duty table for Thursday session. Wipe and stack stools, collect baskets off tables and stack on corner table, put Sponsor of the Day away, generally leave room tidy. Wipe coasters if needed. Convenor to nominate a duty table.

Email Ash and ask for list of people who hold cards and keys for the Bridge Club emailed. We have received a list from Ash with the list of card and key holders

Promotion of Bridge rooms and as venue for meetings/conferences from Mike Smith to be followed up for the February meeting.

Alison to talk to Margaret Williams re advertising bridge lessons on Facebook and Neighbourly.

Meg away for 6 weeks. Theresa to do newsletter for February.

Sally away from 17th January to 3rd February. Raelyn and Sally to do their best before the next meeting.

Meeting finished at 12.30 pm.

Next meeting: Tuesday 13 February at 11 am