

Minutes of the Taradale Bridge Club Committee Meeting held in the clubrooms at 11 am on 9 April 2024

Present: Robyn Andersen, Sally Woods, Karen Randell, Colin Dolley, Raelyn Henderson, Sarah Kilmister, Viv Pinkham, Debbie Gibson, Meg Rodell and John Sowerby.

Apologies: Linda Smith, Alison Tucker, Clodagh Norris, Teresa Thorn, Ruth Spittle, Helen Kemp.

The minutes of the last meeting had been circulated and it was moved by Sarah that they be taken as true and correct. Seconded by Debbie.

Financial Report

Robyn presented her financial report and moved that payments totalling \$1388.50 be approved. Seconded by Sally.

Balance of accounts as at 31/3/24

Cheque account: \$24,491.10

Savings: \$19,545.39

Term Investment: \$100,000.00

Payments for March: \$1388.50 see attached

Lawson Jugs tournament: Entry fee \$30

13 Tables (2 spare) \$1,500

Prizes: 1st 2 x 100 \$200; 2nd 2 x \$75 \$150; 3rd 2 x \$50 \$100; 4th 2 x \$30 \$60

Intermediate: 4 x \$50 \$200; Sessions prizes 8 x \$30 \$240 TOTAL: \$950

Director \$150

Food \$40.51 + more receipts required

Cleaner: \$60

Also attached is the Cash Reconciliation balance sheet. Robyn would like this document to be tabled and for it to be used by all convenors and not to be altered without the approval of the committee. Cash Summary to be approved. Moved by Debbie and seconded by Viv.

Membership

New members since last meeting: Gary Thorburn. Plus 11 applications from Lessons received so far. Will report to Committee once final numbers confirmed.

Resignations: Judy Tiffen, Jan Henderson, Rahira Ellison, and Theresa Bevin. Final tidy up from Subscription follow ups.

Social Almoner

Joyce Chapman 90th birthday card and cake from Clodagh

Linstead Castle Allan card and flowers with terminal health condition.

Inwards Correspondence

Queensland Coast Bridge Cruise

Marlborough Open Teams 5A and Marlborough Open Pairs 5A flyers

9th ABF Open Congress 2024 (Transnational)

Napier Intermediate pairs tournament

NZ Bridge latest newsletter

Minutes of New Zealand Bridge Board meeting

2024 NZ Bridge Congress Flyer
Central Districts Regional Championships Trials 2024
Email from Caroline Wiggins re tournament director assessment
Card from Theresa Bevin leaving HB and thanking members who have supported her
ECCT - New website & funds launched.
Tauranga Bridge Club 5A Teams Flyer
Badges - Joy & Gary Williams owners of Williams Jewellery in Matamata
Email from Margaret Williams re cashless Hokowhitu Bridge Club
Email from Napier Bridge Club re Interclub tournament
Thank you note from Maree and family:
 To the Taradale Bridge Club Members
 Sincere thanks for your kind thoughts. Your card and voucher were very much appreciated. Russell was always in his happy place with his friends at the Bridge Club. Kind regards Maree and family.
Email from Jane Stearns, Auckland Regional Committee – congratulating us on our increase in members
Hokowhitu Junior Pairs and Intermediate Pairs flyers`
Gisborne Open 5A Tournament
CD Fullarton Teams Open 10A Flyer

Outwards Correspondence

Email from Ash to Rodney Green inviting him to drinks
Email to Jenny Nash to confirm sitting rights
Email to Caroline Wiggins re Tournament Director Assessment – 20-22 April
Letters to MyRide and Campbell Bros thanking them for their sponsorship of bike rack

Matters Arising

Maintenance Group: Annual BWOFF Inspections and Log Book Audit from AJM & MJM Limited T/As Bruce Moroney Electrical: All documents to be put in a folder and placed in the office with the Health & Safety folder.
Maintenance group to be responsible for arranging carpet cleaning in December. Jae Cleaning recommended. Applied 2nd coat of oil to veranda and first coat on deck at kitchen back door. Did 3 monthly new batteries to front door lock. This task to be added to planning calendar. As our finances are in a strong state and being aware of Health & Safety requirements, John suggested we engage contractors for major work, ie water blasting building and spider proof spraying. The maintenance crew can still carry out window cleaning, weed spraying around perimeter path etc plus minor problems that crop up. AAA Services recommended. This was approved.

Ash changed password for Taradale Bridge Club email. Chris Hagen, Ash Fitchett, Colin Dolley, Raelyn Henderson, Phillippa Gardener and Teresa Horn have been notified.

Planning calendar – Add Village Press oil packs to planning calendar in October. Debbie is happy to organise again and to explore other similar fundraising activities.

Advertisements for lessons in Courier – Meg has had no luck contacting the Courier but will try again.

Pianola –Colin has arranged for Meg to have admin rights to enable her to send out newsletters using Pianola. Colin agreed to read a draft of newsletters before Meg sends them out.

Development of new website. After checking out prices of other web designers in HB Colin and the Committee agreed to approach Steve Baron to develop a new website for the club.

Robyn spoke to Mike Smith about the outstanding sponsorship invoice and he will follow this up.

Timer for Urn: - Debbie has created two signs and placed them by the urn saying "Please switch off and unplug the urn".

HSM – Full alarm Service reminder 2024. The Maintenance group will be responsible for checking the alarm. Add to planning calendar.

Hosting of Major tournaments for 2024 – discussed at Dannevirke regional meeting. Check dates on NZ Bridge website are correct.

Prize pens: Debbie is to check the stock of pens and purchase more if necessary.

Permanent seating on the veranda outside area: After discussion it was decided not to provide permanent seating on the veranda. People can take chairs and tables outside while eating lunch etc during tournaments.

Oven – Linda. Robyn will look for the receipt for the oven.

Newsletter to ask for more volunteers to be stand ins.

General Business

Vision Statement to be attached to next month's agenda.

Health & Safety – Sarah is to be responsible for following up service of defibrillator in January. Health and Safety report out soon. Sarah has had no luck contacting St Johns re defibrillator demo for 2024 on their 0800 number. Will try local branch.

The Committee agreed on payment to Glenda, our cleaner, when she is asked to do anything outside her regular weekly hours.

NZ Bridge – Changes to legislation. Colin is keeping an eye on Governance and financial matters.

Newsletter template – Meg is to look at changing the layout of newsletter.

3+1 teams. Three junior/novices playing with a senior player. A learning opportunity for the juniors and novices. Alison has found two dates 27/4 and 25/5 both Saturdays, 1pm start. Phillippa is happy to direct. Same format as Phillippa had in Napier in January. Item for newsletter. Open to all clubs. Include in newsletter.

Badges - Hastings Club are using Williams Jewellery. Bret is the contact and email is Williams.jewellery@xtra.co.nz. They charge \$12 a badge but I charge people \$15, thus making a small profit for the club. They come with magnet as standard, but can be pin.

Tournament Director Assessments: Offers of help - Sarah can help Saturday afternoon and all day Sunday, Raelyn, Sally. Debbie is to work out catering for 3 morning teas, 3 lunches and 2 afternoon teas for. Debbie will contact Caroline Wiggins and tell her that catering will

cost \$750 gst inc for all candidates and assessors. Raelyn is to co-ordinate volunteers for assessments.

Colin to ask Jo to apply for ECCT Grassroots fund for operating expenses.

Alison offered to reply to the email from Jane Stearns, Auckland Regional Committee congratulating us on our increase in members.

Email from Margaret Williams re cashless Hokowhitu Bridge Club. Sally will thank Margaret and say, that after discussion, we 've decided to continue using our current system in the meantime.

Viv will respond to the email from Napier Bridge Club re interclub tournament.

Email from Jane Stearns, Auckland Regional Committee – congratulating us on our increase in members. Alison offered to reply to Jane.

Decision on Charity tournament recipient to be added to the planning calendar in January.

Suggestion from Teresa

Robyn thought Teresa's suggestion was a good one but that we should wait to discuss it at our next meeting when Teresa, Linda and Clodagh will be attending.

Monday night Bridge – Some holidays fall on a Monday. There has been a suggestion that on holiday Mondays members play social bridge. The committee suggested that this be tried out on the next Monday night holiday and if it's popular, it could happen next year.

Monday night convenors only have one key between the two of them. One convenor lives in Taradale and the other in Napier. They would like one key each.

Urgent General Business

Email from Ash re keys to Bridge Club Rooms and Security. Colin is to talk with Ash and thank him for his offer to keep a list of key and access holders up to date.

Meeting finished at 12.15

Next meeting: 14 May 2024 at 11 am.