

MINUTES of the Taradale Bridge Club Committee Meeting held at The Lodge 11.00am  
Tuesday 8<sup>th</sup> September

**Present:** Jo Hayes, Trish Patterson, Carolyn Yeomans, Chris Hagen, Margaret Williams, Ash Fitchett, Jan Davis

**Apologies:** Doreen Nunn, Ruth Spittle, Sue Lambourn, Margaret O'Leary, Margaret Hall

The minutes of the last meeting have been circulated. Moved: Jo Hayes they be taken as true and correct. Seconded: Jan Davis

**Matters Arising**

In Committee discussion to remain on Agenda until October meeting

Building Updates

**BUILDING SUB COMMITTEE REPORT 5 SEPTEMBER 2020**

The subcommittee has had a busy month:

- A meeting to formulate the brief for the NCC. Kevin has produced several plans, and these helped us identify our requirements
- A meeting with Napier City Country Music Club to share our brief and hear their comments, which were complimentary
- A visit to the Vintage Car Club rooms. Their rooms are about 8 years old and the main area is the same size as we are planning for the playing area. The visit was very helpful and gave us some new ideas e.g. the covered patio.
- A meeting with HB Indoor Bowls to share our brief with them.

This week we are meeting with Pirates Rugby Club to share our brief which will then be sent to Debra Stewart at NCC. The brief is below, with plans drawn up by Kevin. These are just examples at this stage.

**TARADALE BRIDGE CLUB BRIEF**

**Playing room:** 150 m<sup>2</sup>. Needs to accommodate 24 tables with each table requiring 3.4 m<sup>2</sup>. We want to have sliding dividers so can divide room into 1/3 / 2/3. The Bridge Room would be carpeted with a more durable flooring around the tea/coffee station. An area for a tea/coffee station with sink, dishwasher. Plenty of natural light. Access to a paved area for sitting outside with a covered patio. Steel skeleton.

**Office:** 18-20 m<sup>2</sup>

**Storage:** 8 m<sup>2</sup>

**Refreshment area:** 10 m<sup>2</sup>

**Shared areas**

**Kitchen:** 20 m<sup>2</sup>. Stove, fridge, dishwasher, plenty of bench space. Would only use when we have tournaments, about 8 times a year. Would use tea/coffee station for regular sessions.

**Toilets:** 2 cubicles for women, a urinal and 1 cubicle for men, disability access toilet.

## **Sketch Plan Options**

During discussions with two groups - Pirates, and Indoor Bowls, two different plans were put together. Nothing is set in concrete with these and Option 2 incorporates the tea making facility within the Bridge Room that would be needed in Option 1 as well.

### Option 1.

Drawn up with only Pirates in mind

Click on the link below to view the plans.



Napier City Council  
Brief Aug 20.docx

## **Financial**

Margaret Williams moved the Treasurers Report be accepted and payments of \$4191 for August be paid. Seconded: Chris Hagen

## **Items for Discussion**

Budget for 2020/2021 year all okay

Subs for next year – review in 2021

Lessons charge - Jo Hayes moved we charge \$50 per person and they automatically become members Seconded: Jan Davis

Annual Accounts review – previously agreed to have a two year review. Suggested we have checks and balances and the review be done in house.

Lyndsay Browne fee for preparation of this year's accounts – Lyndsay will prepare the accounts.

Internet banking for tickets, only one so far

Directors prefer cash not DC

Grant for tablets has been deposited (\$3000) EEC

Margaret has changed address on Company Register

Fuji Xerox minimum service fee is 110 + GST a quarter – check costs are equable Jo to check.

Margaret Williams moved that Accounts be pre-approved and have spot checks on banking's Seconded Jo Hayes

Tablets have been purchased from the \$3000 grant from EEC. There is a surplus over and above the purchase prices of the 20 tablets, dongle and 15 licenses. There is a need to upgrade the existing computer and there will be other items that may be needed e.g. modem etc. Jo Hayes moved that expenditure over and above the excess left in the grant be made available to purchase these items. Seconded: Carolyn Yeomans

### **Social Almoner**

Card and petrol voucher to Marjorie Thomas for Director assistance Trish  
Card to family of Kathy Willis (passed away) Jo  
Alison Hucker to thank her for agreeing to be our Beginning Members Liaison

### **Membership**

Megan Eddy Associate Member – resignation

### **Correspondence Inwards**

NZ Bridge Advisory 10  
NZ Bridge Minutes of Board Meeting 13 July 2020  
Email of thanks from Doris Chapman  
NZ Bridge Newsletter No 7  
Email confirming grant confirmed for tablets

### **Correspondence Outwards**

Newsletter to Andrew Graney thanking for sponsorship of Open Tournament – Ash  
Email to Visique for their sponsorship they were to provide for our Charity – Neil  
Newsletter to Shona Bayliss for sponsorship Mahine Creagh - Ash  
Trish Patterson moved the Inwards and Outwards Correspondence be accepted. Seconded  
Chris Hagen

### **Other Business:**

Christmas Party – recommended that we go to the RSA for lunch, 6<sup>th</sup> December, Jan has made enquiries. 12.00 for lunch and bridge at 1.30pm. Fifty people we can have the entire place, buffet style, \$22 per a head. Need to let them know the week before the final numbers. Drinks 11.30 – Meal 12 - 1

### **Motion to be put to the AGM changing ‘within 3 kilometers of the Taradale Memorial Town Clock’ to within 6 kilometers.**

### **WINDING UP**

The club may be wound up or dissolved by a resolution passed by a majority of the members present at a General Meeting called in accordance with the Rules to consider such winding up or dissolution.

Such resolution shall also provide as follows:

The net assets of the Club other than Trophies and Honor Boards shall be converted into cash and transferred to New Zealand Contract Bridge Association Incorporated to be held in trust and to be made available to any newly formed Contract Bridge Club providing it is recognised by the Association and is situated within 6 kilometers of the Taradale Memorial Town Clock.

In the event of no such club being formed and recognised within five calendar years of the winding up resolution, the trust monies shall be paid to such charitable trust named in the winding up resolution and the Club Trophies and Honor Boards shall be handed over to the members last winning them.

## Committee 2021

Ruth to stay doing lessons

Club Captain role Job Description has been drafted; Viv Pinkham has agreed to do this in 2021.

Catering Organiser – Shona Richards has confirmed she will do this for 2021.

Tournaments 2021 – Junior and Intermediate could be held in the Lodge rooms. Email Bryan Green to see whether these can be changed to the Sunday – these are able to be changed and require form to change – there is no conflict with any other tournament in CD. Application forms have been completed and sent to Francey Rolls for approval.

Peter Ramsey has confirmed in principle that we can hold our Lawson Jugs, Tierney Teams and Open Pairs in Havelock North with discussion to firm up details to take place prior to the tournaments

Novice Tournament – Sunday 8<sup>th</sup> November.

One session with B points, 8<sup>th</sup> November, \$10, 1.30pm. Nibbles after play

Trish has discovered the location of the underlays – these are at Mairi Bristow's Trish to contact Mairi to make arrangements for collection.

Neil has sent the following Grant applications to be approved for operating expenses and Directors Fees

### RESOLUTION

It was agreed at the Committee meeting held on the 8<sup>th</sup> September 2020 of the Taradale Bridge Club Inc to apply to **THE LION FOUNDATION** for a grant of \$1846.28 (GST inc) to meet the cost of some **OPERATING EXPENSES**.

### OPERATING EXPENSES

ITEM	Per Month (ex gst)	Per Annum (ex gst)	Per Month (gst inc)	Per Annum (gst inc)
Accounting	21.00	252.00	24.15	289.80
Insurance		885.46		1018.28
Website	39.00	468.00	44.85	538.20
<b>TOTAL</b>		<b>1605.46</b>		<b>1846.28</b>

### RESOLUTION

It was agreed at the Committee meeting held on the 8<sup>th</sup> September 2020 of the Taradale Bridge Club Inc to apply to the NZCT for a grant of \$2500 to go toward the cost of **DIRECTORS' FEES** for our Bridge sessions.

Jo Hayes moved that these resolutions be passed: Seconded Ash Fitchett

Improvers lessons, suggest early next year – Jo to talk to Lyn Bowcock

**Flyers**

Hastings Open 12<sup>th</sup> September

Rotorua 8B Restricted Pairs Sat 12<sup>th</sup> September

Alister Buchanan Tournament Napier Members only 13<sup>th</sup> September Postponed

National Bridge Congress 26 Sept – 3<sup>rd</sup> October Flyers

The meeting closed at 12.15pm. The next meeting is to be held 13<sup>th</sup> October at the Lodge