

**MINUTES of the Taradale Bridge Club Committee Meeting held at The Lodge 10.30am
Tuesday 12th October**

Jo Hayes, Margaret Williams, Carolyn Yeomans, Margaret O'Leary, Trish Patterson, Margaret Hall, Jan Davis, Chris Hagen, Ash Fitchett (11.30am)
Debra Gibson Linda Smith, Raewyn Davidson, Meg Rodell, Collin Dolley

Apologies:

Sue Lambourn, Viv Pinkham, Doreen Nunn, Robyn Andersen, Ron Humphreys

The minutes of the last meeting have been circulated Jo moved they be taken as true and correct
Seconded: Chris Hagen

Matters Arising

Ngaire Bright Memorial – Nominee confirmed

Helpers Lunch – keep on matters arising

Indemnity Insurance – Jo has sent an email to Roger Philip but has not heard back from him yet.
No response to date.

Convenors 2022 – Everybody is happy to continue except Tuesday afternoon.

Arthur Willoughby Tournament – This is to be held at the Havelock North Bridge Club, Graham Potter is not willing to have this until Level 1 so unless there is a change in alert levels and this can be scheduled into the remainder of the year, this event will be cancelled for 2021.

Building Updates

Committee Building Update 8 October 2021

17/9 Met with CoreSteel – see meeting notes below

28/9 Met with Napier City Council officers to discuss the lease. Discovered we could have started this process several months ago. The Council lawyer has been asked to prepare the draft lease. If we approve the draft this is the timeline provided by the Council officer:

The process we propose to follow is:

1. Council resolution approving in principle the lease pursuant to S54.

Noting that pursuant to S54, the proposed lease needs to be publicly notified and that after that process the matter will be brought back to Council for final approval.

We will seek a Decision of Council at the 11 November meeting of the Sustainable Napier Committee. (Agenda closes 26 October).

2. Advertise 20 November

1 month objection period ends 20 December

3. Should no objections be received then a Decision of Council could be requested at the Sustainable Napier meeting in February 2022 (no set date yet but probably 10 Feb)

4. If objections are received (highly unlikely) may need double debate, therefore the matter would have to go to the Council meeting estimated to be 10 March 2022.

In summary, in terms of a timeline the earliest a lease could be approved is approx. 10 February 2022, with the worst-case scenario being approx. 10 March 2022

Ash wrote back: *I am wondering if the Sustainable Napier Committee could, without prejudice, approve the decision - subject to there being no objections received - in advance of/during the one-month time period for public objections. This would allow us to stick to the planned ground works commencement in January 2022 whilst allowing the due process to proceed. This would alleviate the issue of the Council not meeting in late December or in January, after the objection period ending on 20 December.*

The Council officer replied: *I think that's a good idea. We wouldn't normally do that, however in your case the matter has already been agreed by Council in principle, the RC issued, and it is unlikely there would be objections. Therefore, I will word the resolution of 11 November to only require further consideration by Council in the event of objections being received.*

No guarantees of course that they will accept a decision of Council on 11 November or accept the suggestion, but we will try.

Ash is following up hard to get the draft lease asap. Jo emailed Mayor and Taradale Ward Councilors to seek their support in getting the lease expedited.

30/9 Building committee met to approve the plan. Received tentative payment and building timeframe from CoreSteel.

4/10 Advised that a grant of \$156 000 received from ECCT. Jo has advised Vanessa from Lotteries that we have received ECCT grant. Asked how that would affect our lotteries application. Vanessa considered it would be viewed positively by her Board as it has narrowed the funding gap.

Ash continues to work on the CoreSteel contract with input from Robyn Andersen and Terry Stone. He is also continuing to pursue possible Corporate Donors.

Building Plan has been approved by the TBC Committee.

Meeting Notes, CoreSteel, 17 September 2021

Present: David, Shane, Richard from CoreSteel, Kevin, Ash, Jo from TBC

A copy of the latest plan and photo of the area showing sewage, stormwater, water, power, data connection points were available.

Parking area: discussion re position of sealed portion. Cheapest option could be CoreSteel organising it. Probable position immediately inside the barrier arm. CoreSteel to obtain a quote.

Toilets: discussion re placement of cleaner's cupboard in foyer/toilet area. Kevin felt the foyer was too narrow. Decided to go with califont electric hot water system-one for kitchen, one for toilet area. This system supplies instant hot water and doesn't require a cylinder that has to be kept hot all the time thus reducing the running cost. There will be some modifying of door placements, with the cleaner's cupboard placed outside the access toilet. Cubicles in the men's toilet will be moved to allow more internal space.

Start: January/February.6 month build time. Richard is to do a time schedule with payments shown.

Drawings: should be complete by end of October. Building consent application will then be made.

Building material supplies: Shane felt this should not be an issue. The steel will be obtained once the final plans are complete and stockpiled. We will have to pay for that then.

Plumbing: we will have a macerating pump in a chamber near the building. The connection to the sewage line will be between the two hockey fields.

Air conditioning: probably will be a cassette system. 2 outlets in the main room ceiling. CoreSteel use Coldrite an air conditioning engineer who will design the system.

Double doors to patio: to open outwards

Fire report: Shane/Richard to request

Security system: will be zoned so areas can be deactivated while others remain activated.

Certificate of Compliance: CoreSteel will organise an engineer to sign off, with NCC having the final sign off.

Contract: Ash to email Shane the changes we want to their contract.

Price: we can expect up to 20% increase on their original estimate.

Next meeting: we should receive an updated plan by the end of next week (24/9). This will be forwarded to everyone. Then we will have a building sub-committee meeting to review and approve this. We will meet with CoreSteel in two weeks to sign off on the plan (1/10).

Charity Items/Sponsorship for discussion

ADVERTISING & SPONSORSHIP:

1. PaknSave Draft agreement

- Exclusivity (means no other supermarket)
- RAFFLE \$50 Meat Packs (free of charge). Committee to decide ideal date/s for raffles.
- Decide which TBC officer to sign off Sponsorship Agreement/s?
- Pak'nSave large hoarding to be displayed in new bridge room? Conflict with room naming rights, Mike will discuss this further with them.
- PaknSave is willing to sponsor \$5 vouchers for the 16 weeks of the lessons – lucky draw the same as Tuesday afternoon.

2. Annual Charity Tournament:

I suggest the Committee decide/announce charity as early as possible in order for the Charity Tournament to be promoted/sponsored. PaknSave for instance, would match can for can, or \$1 for \$1, PROVIDED it was a local charity, like the Napier Community Foodbank (Taradale) or Napier Women's Refuge. There are excellent promotional opportunities for potential sponsors/donations if I have plenty of advance notice. That is provided the Club wants to try and raise more funds for charities.

3. Tournament Sponsors:

Sponsor time (or lack of it) after tournament is an issue. Some sponsors want access to members. This was considered by the Committee not to be a problem as we feel we give adequate time for sponsors to talk to members and mingle.

4. Recognition of Sponsors and Grants:

ECCT – recognition? Should (how) will TBC recognise generous grant? Full page advert in Booklet could be an option. Put logo/banner on TV screen? Recognition is on website and is to be recognised by letter and newsletter.

5. Wine Fundraiser with Booster Wine Group (Sileni)

- Agree in principle to proceed. A new bank account is required a "Zero" account so money will just go in from members then out to pay the Booster Wine Group.
The Committee agreed it was okay to proceed with this.
- Can TBC have a "launch" after Tuesday afternoon bridge session to taste the Fundraiser wines and accept orders and handout order forms to members.

6. Cocktail Evening with Club Sponsors:

- Tentative date Thursday 18 November 4.30 – 6.15. We will provide wine, beer and finger food. Organise catering at the next meeting.

UPDATE ON SPONSORSHIP ACTIVITIES:

- Session sponsors – most have renewed 2022
- Tournament sponsors – we are still need a further two
- Membership Booklet – Mike to follow these up
- Convenors to recognise sponsors for sessions.

Financial

Margaret Williams moved the Treasurers Report be accepted and payments of \$1711 for September be approved and the Cash Summary accepted. Seconded: Jan Davis

Financial Items for Discussion

Donations/Fund raising figures. Donations for year to 30 September total \$33,932 and fund raising \$7,160

Year end accruals and adjustments have been sent to Gary Bernsten on 6th October.

Term Deposit investments

From early December to early January all deposits will mature and can be discussed further when building payments are known. The bank advised they need 32 days' notice if we need to break a deposit.

Handover of Treasurer role

Margaret has prepared several notes for Robyn in preparation for handover and will make sure that everything is up to date for her.

Robyn Andersen to be added as an account signatory and Margaret Williams removed.
Moved Margaret Williams (Treasurer) Seconded Carolyn Yeomans

Social Almoner

Card to Maire Richards – mother passed away
Card to Naomi Tong – after operation
Flowers and card to Sue Lambourn

Membership

Cheryl Keeling – new Associate

Correspondence Inwards

Resignation from Committee – Doreen Nunn
(Coordinating Bridge Lessons – Mairi Fitzsimons)
(Working Together – Graham Potter)
Information Gold Coast Congress 2022
New Bridge Podcast x 2
Resignation as Tournament Secretary – Sue Lambourn
Monthly Report from the Chief Tournament Director
Covid Advisory No 18
Club Director Exam concerns + three related documents – Murray Wiggins
Thankyou card from Shirley Paterson for 90th Birthday Card
Eastern & Central Community Trust application successful \$156,000
Eastern & Central Community Trust Grant agreement
Commerce Commission Covid 19 Information
Yvonne Whittle re. Covid 19

Learning Bridge and Club Co-ordination
NZB Covid 19 Advisory No 19
NZB Baden Wilson, Ranks Reports and All Time Masterpoint Earners
NZB Top 200 All Time Masterpoint Earners
Thankyou from Sue Lambourn for card and flowers

Correspondence Outwards

Mayor and Taradale Ward Councillors re Taradale BC new Clubrooms - lease

General Business

Resignation from Doreen Nunn from Committee and Sue Lambourn as Tournament Secretary – Jo extended thanks to them both for their contributions to the roles they have undertaken.

President and Treasurer 2022 - Jo and Jan to carry on for one year unless someone steps into the President's role, Robyn Andersen is to be Treasurer. It is important we get a Vice President for 2022.

Booklet 2022 – comments were made re programme circulated by Chris H, Chris to fine tune. New proposed date for our Charity could be the 29th of May. Trish to check with local clubs what dates their Charity Tournaments are to be held.

Trophies

Monday night keep same Series names.

Trophies only presented for Championships.

“Most points” trophies to be dispensed with and the trophies to be used for Tuesday and Thursday championships.

Continue with Most improved Monday a.m., Thursday a.m. and overall, plus Ngaire Bright.

Change of date for our Junior Pairs from the 2nd of July to 3rd July 2022, Trish to action with Francey Rolls and Bryan Green.

Yvonne Whittle re Covid 19 – NZB is likely to come up with a decision on no Jab – no play but we cannot enforce this ourselves. If there is concern, then there is the option of wearing a mask to further protect yourself

Report from Mairi Fitzsimons on Learning Bridge and Club Co-ordination. We are asked to decide whether we join the other three clubs in the area and run lessons. Suggested we run four weeks of mini bridge before lessons. Asked to nominate four of our members to run this and Peter Ramsey would come and help these people to run the session. Jo to find four mini-Bridge tutors. Do we agree to the promotion of mini bridge and the lessons between the four clubs? We felt that what we did with Napier this year regarding the lessons worked well. We want to continue to work with Napier Bridge Club as we did last year as this was successful. We do not want to work with Hastings and Havelock North due to distance apart. Jo to convey this to the next meeting on 7th November between the four clubs.

ECCT motion of acceptance

Jo moved that Jan and Jo sign this. Seconded Chris Hagen

Interclub – Carolyn HN hosting – November 6th. Be guided by NZB guidelines and we recommend this be postponed.

Jo raised the question of approaching Napier Bridge Club again to see if they are interested in amalgamating with our club. There was not general agreement on this. To be discussed at next committee meeting.

The meeting closed at 12.45pm