

**Minutes for the Taradale Bridge Club Committee Meeting held at the clubrooms at 11 am on 7<sup>th</sup> November 2023**

**Present:** Clodagh Norris, Alison Hucker, Robyn Andersen, Viv Pinkham, Sally Woods, Linda Smith, Jo Hayes, Debbie Gibson, Ruth Spittle, Meg Rodel, Helen Kemp, John Sowerby, Teresa Thorn, Karen Randell

**Apologies:**

Colin Dolley, Raelyn Henderson

The minutes of the last meeting had been circulated and it was moved by Sally that they be taken as true and correct. Seconded Alison.

**Matters Arising:**

Meg has simplified the lease contract to one page and included a bond of \$350. Discussion whether this contract should be applied to groups who are currently leasing rooms and whether a \$350 bond would be expected. Agreed that contract is necessary but further discussion needed on bond money

**Maintenance group:** Decking has been stained thanks to Ash and John. Will do a second coat. Hot water cylinder has been installed. Cleaner has been away and cleaning done twice by Raewyn, Ron and John. Darin has offered to take care of weed spraying. Water cooler filters have been purchased. John sorting locked cupboard for Robyn.

Tablecloths calico, foam underlay and tapes have been installed by Clodagh, Jo, Alison Lott and Raewyn Cooper. Grateful thanks to the team and Clodagh particularly for this big job.

Problems with the HSM security system. Ash has put together instructions for dealing with the issue and copied them to Darin and Jo.

Lovelock NZ Wide pairs Friday 10 November. Books have arrived. 36 participants. Bar open before event for free glass of wine. Debbie to arrange cheese platter. Clodagh to make lemon slice and Meg a gluten free choc brownie. Spot prizes.

No progress on a neon sign for the bar.

Bike rack made but needs to be galvanised. Concrete pad by NCC to be completed.

Pianola: supported Colin investigating 3 month free trial. Colin was unable to attend the meeting.

Debbie has organised Village Press oil packs for purchase pre Christmas.

Ruth will ask Shona if she will monitor the tablets and renew licenses before they run out.

Improver lessons - Ruth will ask Lyn Bowcock.

NOW is to continue at same discount rate until next year.

HSM – Ash has removed names of people temporarily monitoring the security system.

Debbie is to complete a form from NCC which advertises rooms for hire. Debbie to make a sign and put in window advertising room for hire. Debbie also to print a sign asking people to be quiet when room is in use for exams.

**Christmas Party.** Debbie is to ask Raewyn Davidson if we can use their tablecloths. Ruth to make Christmas cake. Cater for 64 people. We have 60 plates. Helpers for food – Linda, Meg, Alison, Sally. Linda to ask Anne Thorn. Helpers for setting up – Helen, Clodagh. Sorry I didn't get all the names for the helpers. Please let me know if you are one of them. Phyllida is donating her Christmas tree.

**Cups and Trophies:** Alison and Chris have worked on recipients for trophies. Noel Chambers to receive the Ngaire Bright cup. Ruth has had his name engraved on cup. Linda to write something about Noel. Two cups have run out of room for more engraving. Ruth to look into having a plinth adhered to the bottom of each cup so more names can be added.

### **Financial Report**

Balance of Accounts as at 31/10/23

Cheque Account: \$11,092.44

Online Saver Account: \$34,197.99

Term Investment: \$80,000.00

Term Investment: Future Maintenance Account: \$5,000

GST Return filed and GST to pay: \$136.12 by 28/11/23

20th's to pay approx as not all accounts/invoices are in \$4,359.65

Robyn presented her financial report and moved that payments totalling approx. \$4,359.65 be approved. Seconded: Debbie.

Robyn also moved that the Cash Summary be approved. Seconded: Debbie.

Robyn has arranged the following term deposits:

- \$80,000 @ 6% for 9 months 16/10/23
- \$5,000 Future Maintenance 5.9% for 1 year 16/10/23

### **New Members**

Holger Henze, 021917498

Sally Petro, 0273164736

Eva Dravitzki 0273881491

### **Social Almoner**

Jan visited Alan Haslett in hospital and took him a card

Sent a card to Russell Turner who has resigned due to ill health

### **Inwards Correspondence**

Email from Ash re HSM  
20A North Island Teams 2024 Preliminary notice 16<sup>th</sup> & 17<sup>th</sup> March  
East Coast Bays Bridge Club Sunday Online Bridge Flyer  
Refund of \$92 from Jannersten for double payment of Bridge pad licences  
Email from Jan Davis re resignation from Wednesday convenor and Social Almoner  
Charity Services Annual Meeting 2023  
Hastings Bridge Club Hawkes Bay Novice Pairs Flyer  
20A North Island Teams 2024 Preliminary Notice  
2024 Facebook campaign for clubs – Mel Auld  
Garden walk and Afternoon tea Princess Alexandra  
Christmas tournament Taupo Flyer  
Planning Calendar – Ash, Chris and Jo  
NOW Broadband re customer loyalty credit  
Teachers conference on real bridge  
Minutes of NZ Bridge board meeting  
Minutes of Annual General Meeting of NZ Bridge  
Princess Bridge tour with Kate Terry  
List candidates who successfully completed the final assessments to become a director.  
Instructions for scorer for NZ Wide pairs  
Instructions for EliteControl Security system from Ash

### **Outwards Correspondence**

Email to Shona re refund from Jannersten  
Email to Jan Davis thanking her for her contribution to the Club over many years.  
Notice of AGM in HB Today  
Email to Peter Green, U3A re storage of documentation  
Reply to Mel Auld  
Email to Kathleen re another day bridge session  
Email to Margaret Williams re Napier Bridge Club discussion paper

### **General Business**

Agreed Ash is to get an additional 10 access cards at \$20 per card.

2024 Facebook campaign for clubs. Meg had offered to attend zoom meeting and invite Margaret Williamson. Unfortunately neither of them was able to attend but Meg (and possibly Margaret) will watch a recording of the meeting. Meg suggested mini bridge in two secondary schools libraries during students' lunch break in March. Suggestions to contact head girl or head boy or Linstead.

Yearly Planner – Many thanks to Jo, Ash, Chris and Alison for developing a yearly planner

2024 Novice tournament. Taradale hosting one session on 9<sup>th</sup> November. Alison to contact Rona Driscoll to change the date.

Carol Fraser has put three aerosols in each of the women's toilets.  
Carol has also volunteered to be the Social Almoner.

Ruth to send a thank you letter to Chris Stack's family for the donation towards the Chris Stack trophy cabinet.

Standins do not have to pay when playing.

AGM - bar to be open at end of play, closed for the AGM and opened again after AGM.

Sponsors and helpers' drinks and nibbles to be held 5<sup>th</sup> December at 5 pm after Bridge. Mike to be asked to invite sponsors and Viv to invite convenors and helpers. Linda and Clodagh to ask people to bring food,

Teresa to arrange for credit on Bridge cellphone and get phone working. Convenors to be shown how to clear messages.

**Health and Safety policy:** Meg has started to develop a policy with some important points. Sally & Jo to look for existing policy and Meg to contact Alister Stuck. Graham Potter, President, Havelock North may be helpful.

Membership booklet ready to go after AGM.

Suggestion box - stop for afternoon tea on a Tuesday. After discussion decision was to carry on as we are doing. -

Meeting finished at 12.30 pm.

Next meeting Tuesday 14 November immediately after AGM.