

Minutes of the Taradale Bridge Club Committee Meeting held in the clubrooms at 11 am on 14 May 2024

Present: Linda Smith, Alison Hucker, Clodagh Norris, Teresa Thorn, Helen Kemp, Sally Woods, Colin Dolley, Raelyn Henderson, Sarah Kilmister, Viv Pinkham, Debbie Gibson, Meg Rodel and John Sowerby.

Apologies: Robyn Andersen, Ruth Spittle and Karen Randell

The minutes of the last meeting had been circulated and it was moved by Sarah that they be taken as true and correct. Seconded by Debbie.

Financial Report

Robyn's financial report was presented. It was moved by Clodagh that payments totalling \$5241.92 be approved. Seconded by Helen.

Balance of accounts as at 30/4/24

Cheque account: \$28,260.07

Savings: \$19,588.76

Term Investment: \$100,000.00 Includes Future Maintenance \$5000

Payments for May: \$5241.92 see attached

GST filed: \$1507.70 Due to pay: 28/5/24

Outstanding payment for all sponsors has now been received.

Princess Alexandra has been invoiced for 2025???? year sponsorship, thanks to Mike Smith for his continued hard work.

Maintenance Group:

Second handbag stand made up and installed.

Second coat of oil stain to kitchen doorsteps.

Daren Underhill weed sprayed around perimeter path and will attend to weeding garden at front of building.

Met with Boulevard Services re water blasting and cleaning. The Committee approved acceptance of their quote.

Membership

Full: Kaye Cains (rejoined)

Associates: Anne Crowfoot, Sue Scott and Peter Bannister

Alison Bennett, Geoff Bennett, Margaret Brislane, Michelle Dawson, Tina Duley, Jerram Hollis, Tanya Ireland, Tom Ireland, Martin Neale, Don Paulsen, Elizabeth Erickson and Howard Tisdall.

Names and telephone numbers of new members to be included in newsletter.

Social Almoner

Yvonne Whittle card after hospital stay when returning unwell from Africa.

Mary Burney belated 93rd birthday card

Pat Oyston from Bridge NZ following major back surgery and delivered by Carolyn.

Sue Fenwick after shoulder operation.

Inwards Correspondence

Regional Committee term of office from Alister Stuck

Spa Town 5A Teams and 8B Swiss Pairs flyer
Hastings Bridge Club Junior Pairs flyer
Napier City Assembly of God Church
Hastings Bridge Club Charity Bridge Session flyer
Hawera Contract Bridge Club St Mary's Church Tournament flyer Fundraiser
Waipukurau Intermediate/Junior Tournament flyer
Charity Services Newsletter
NZ Bridge Newsletter from the chair
Youth Bridge weekend Auckland Flyer
Free Online Bridge lessons Flyer
Nomination form for Regional Committee
Canterbury Bridge Congress 2024
Amy Sheffield Venue Hire
HB Congress tournament flyers for Open, Intermediate and Junior
Flyer Napier Bridge Club Matariki Charity Tournament

Outwards Correspondence

Email to Margaret Williams thanking her for forwarding on the email from Hokowhitu Club re cashless bridge. Sally thanked Margaret and said, that after discussion, we've decided to continue using our current system in the meantime.

Email to Monday night convenors re access to Bridge building

Email to Ash re access to Bridge building

Contact Ash re access card for Monday night convenor.

NCC - Community Services database updated.

Matters Arising

Advertisements for lessons in Courier – Meg was given the name of a contact and has emailed her.

Vision Statement:

Amend "Within two years....

Our attractive modern building

Ensure our new building is well maintained and that we have an annual provision for ongoing maintenance.

Colin to ask Jo to apply for ECCT Grassroots fund for operating expenses.

Suggestion from Teresa re expenses allocation for tournaments. Teresa and Linda will trial the suggestion at the next tournament.

Committee approved the suggestion from Clodagh that people who bake for tournaments be given 2 yellow tickets to go towards the cost of ingredients.

Website:

Colin to get in touch with Webprecision and give them the go ahead to develop a new website for the club. Colin would like a committee member to consider offering to update the new website once it's up and running. Colin to talk to Margaret Williams to see if she is interested. Margaret has been doing a great job with our Facebook. Newsletter to include encouragement for members to follow Facebook.

General Business

Taradale Bridge Club logo

The Committee agree that the Taradale Bridge Club logo be placed on the club doors. Debbie to get quotes to have one made.

Health & Safety Report:

1. New Health and Safety folder available for office. (Please put any Health and Safety information that you come across in this folder to keep it all together).
2. Still no luck at contacting St Johns for defibrillator demo 2024 - have now emailed, phoned and even dropped into their Taradale premises which have closed down! Will continue to pursue this.
3. Go ahead given to send out our Health and Safety document to all members.
4. Health and Safety reporting/incident forms are now available on the noticeboard to report any concerns. Sarah will also give them to convenors. Completed forms to be passed to Health and Safety Officer Sarah Kilmister or another committee member.
5. Work on the 3-monthly Health and Safety checklist is ongoing.
6. Thank you again to John Sowerby (and associates) for the large amount of work he does in the Club Maintenance Officer role. A huge amount of this is Health and Safety related and this helps keep our club safe and functional.

NZ Bridge – Changes to legislation. Colin is keeping an eye on Governance and financial matters.

Newsletter template – Meg has made some changes to the newsletter layout and will look into creating a newsletter within Pianola.

Viv is to contact Havelock club re Haverdale tournament

Alison will email people, who may be interested in playing in a multigrade team, asking them to put their names on a form on the noticeboard. Teams to be made up of a Novice, Junior, Intermediate with an Open player.

Viv has responded to the email from Napier Bridge Club re interclub tournament but hasn't heard back.

Alison replied to Jane Stearns regarding our increase in members.

Alison – Improvers lessons for intermediate players. Now that Sunday mornings are free, that could be a possibility. Alison will ask Lynne Feather as a possible tutor.

Room hire. The Assembly of God have merged with another group so will not be hiring our clubrooms possibly because they were not able to have storage.

Country Club currently hiring the rooms. The rate the club is paying is far too low at \$15/hr. Discussion around the agreement Ash and Jo had with the Country Club and the fact our club is a Community Hub. Colin is to talk with Jo and Ash and report back to the committee.

Teresa is to put the yellow room hire sticker sign in the window.

Tablets -May need to be hired for a longer time including the extras needed for tournaments. Colin to talk to Shona about this.

Urn – We need a proper timer for the urn. Teresa to follow up

Tuesday afternoon session time has been changed to 1:30 pm following a show of hands. Email sent to all members and convenor told of the change.

Printing coloured Flyers. Concern about the cost of ink for printing. Sally to follow up with Trish Patterson who is able to print colour very cheaply. In the meantime only print North Island flyers and half in black and white and half coloured.

Carol Fraser requested a timer controlled heater in the ladies' toilet as we are coming into cold times. After consideration the Committee has declined her request.

Cleaning Tablecloths has been added to the Planning Calendar in May and November.

A big thank you to Debbie and her helpers for the recent Directors' event held at our club. A profit was made of \$484.62 + GST.

This year the Membership booklets will be available at bridge sessions as soon as they are printed.

Sponsorship – After four years Mike Smith wants to relinquish his responsibility for organising sponsorship. He is happy to help someone take over. He would like to continue supporting the club in some way. Could committee members consider taking on this role.

Phyllida asked if we could have sunscreens installed for the double doors because of the glare coming off the steel plate. Phyllida has offered to pay for the screens. Sally will ask John to talk with Jo and ask where our existing blinds came from.

Alison is going to run another set of beginner's lessons. She has offered to do it without being paid. A flyer is to be put on the Community page, on Facebook and a letterbox drop.

Debbie is to purchase 500 Topaz pens for prizes.

Alister Stuck away until 21 May.

Meeting finished at 12:55 pm

Next meeting: 11 June at 11 am.