

## **Draft Minutes of the Taradale Bridge Club Committee Meeting held in the clubrooms at 11 am on 11 June 2024**

**Present:** Linda Smith, Alison Hucker, Clodagh Norris, Teresa Thorn, Sally Woods, Colin Dolley, Sarah Kilmister, Viv Pinkham, Debbie Gibson, Meg Rodel, Robyn Andersen, Karen Randell.

**Apologies:** Raelyn Henderson, Helen Kemp, John Sowerby and Ruth Spittle

The minutes of the last meeting had been circulated and it was moved by Teresa that they be taken as true and correct. Seconded by Sarah.

### **Financial Report**

Robyn presented her financial report. It was moved by Sally that payments totalling \$1780.85 be approved. Seconded by Sarah.

Balance of Accounts:

Chq account: \$27,860.15

Savings Account: \$19,633.68

Term Investments: \$100,000.00

Robyn also presented a Cash summary for the month ended 31 May 2024. It was moved by Clodagh and seconded by Sarah that it be approved.

A reminder that money is to be put aside at the end of the year to pay for rates to the NCC. Also that power is to be deducted from this amount.

### **Maintenance Group:**

Sunscreens for the double doors purchased and to be installed by Kevin. Last Friday our building and windows were waterblasted.

### **Membership**

Perry & Karen Laurent new members.

### **Social Almoner**

27/4 Lynnaire Hampton, unwell after cruise and African trip. (Posted).

6/5 Barbara Johnstone, card after serious injury from a fall requiring long hospital stay. (Posted).

7/5 Ken Carmichael, card for big dose of covid. ( Flung at him from a great distance)

14/5 Claire Woodhall, card after breaking bones in Italy requiring surgery. ( Via husband)

28/5 Kathleen Rowe, card after hip replacement. (Delivered)

28/5 Jewel Crabtree, cyclamen and card after tripping over a handbag on the floor at Bridge. (delivered.)

### **Inwards Correspondence**

Flyer NZ Congress – new venue for 2025

Flyers for Hokowhitu Junior and Intermediate pairs

Flyer 10A Wellington Regional Team

Waikato Bays North Island Pairs

Email from Pat Oyston thanking people for their support

Thank you from Claire Woodhall

Flyer Fielding Bridge Club Charity concert

Thank you from Henny French re Tierney tournament

Email from Clodagh re catering  
Email from Janice Willoughby re starting time for Tuesday sessions.  
Flyer Napier Bridge Club Open pairs tournament 5A  
Online Matariki Fundraiser Flyer  
Venues To Hire Booklet - Yearly Update  
Email from NCC re Bridge Club car park layout  
Flyer Palmerston North Restricted 8B Pairs tournament  
Cambridge Sixes Flyer  
HB Today – Reach your target audience.  
Thank you card from Jewel  
Question from Janice Willoughby re scoring  
2025 Tournaments confirmations  
Graham and Mary Budd re accommodation  
Masterlink room hire

### **Outwards Correspondence**

Email to Carol Fraser re timer controlled heater in the ladies bathroom.  
Email to Alison Lott re distribution of Membership booklet at the end of the year  
Email to Phillippa re Janice Willoughby's scoring question.

### **Matters Arising**

Haverdale 8 September. Napier Interclub is happening. Viv will follow up.

**Room hire.** Colin talked with Ash and Jo re the low fee the Country Club is paying to hire our rooms. The Committee is cognisant of the fact that the Country Club were very supportive when we were planning to build. Debbie and Colin will talk to the Country Club re costs going up and the fact that their fee will need to go up. Figures of \$20 and \$25 per hour were suggested.

Name and contact number for room bookings on the NCC website have been changed to Debbie's contact details.

**Vision Statement** has been amended.

Colin to ask Jo to apply for ECCT Grassroots fund for operating expenses.

### **Website:**

Colin has talked with Margaret Williams re WebPrecision's sample website. Could all Committee members have a look at the sample website Colin previously sent us. Here is the website - <https://taradalebridgeclub.nz/>. Also have a look at the Palmerston North and Hastings (somewhere else???) Bridge Clubs' websites created with Pianola which Margaret Williams likes. Colin is concerned about how difficult it would be to update a website created by WebPrecision and is going to talk with them about this. Apparently it is easy with Panola. He will also talk with Anne Hodgson about whether she would be interested in updating our new website.

Logo on club door. Debbie has got a quote from Wilsigns for \$135 + GST for two logos with the Bridge Club's name under the fantail. Debbie will talk with Wilsigns re font. Debbie had difficulty finding the original fantail logo and suggested that a call out go in our newsletter to all members asking for them to submit any digital files they have to the Taradale Bridge Club email.

Improvers lessons for intermediate players. Alison will ask Lynne Feather as a possible tutor.

Alison has started another 10 beginners' lessons. Four people came to the first lesson and six will be attending the other 9 lessons. The lesson fee will be \$50 as we're part way through the financial year.

Tablets – Numbers of tablets can be increased easily for tournaments etc as long as someone is okay to use their credit card to pay for it and be reimbursed.

Urn – The roller in the kitchen has been put down and accidentally damaged the urn twice. Teresa is going to email the convenors and ask them to put the roller down on Thursday and put it up again on Monday morning.

Colour Printer to be installed at Sally's place.

Sponsorship – After four years Mike Smith wants to relinquish his responsibility for organising sponsorship. He is happy to help someone take over. He would like to continue supporting the club in some way. Could committee members consider taking on this role.

### **Health & Safety Report**

Storage of handbags - Teresa to email convenors and ask them to remind people that no handbags are to be left on the floor or straps to hang out of cubby holes. Debbie is organising another set of cubby holes for storage of handbags.

### **General Business**

Charity Tournament – Colin thanked Alison for organising the Charity Tournament and reported that the tournament raised \$1,000 to go to the Westshore Surf Life Saving Club. Email to be sent to Trish thanking her for organising the prizes. Alison is to ask Carol to send a card to Phyllida thanking her for the generous donation she made for raffle supplies.

Congress – Debbie talked about the catering commitment at Congress and Colin thanked her for her hard work.

Meg reported that 15 Taradale High School students have indicated that they are interested in sessions of mini bridge. There will be 6 sessions on Thursdays from 1:15 to 2:30 pm. Please contact Meg if you can help and she will set up a roster. So far Sally, Linda (sorry I can't remember who else offered. Please tell me if you did.)

Email from Janice re some people not happy with change of finishing time on Tuesday sessions. After discussion the Committee decided to keep the start time at 1:30. Email Janice.

Tournament catering organisation. Suggestions included 2 or 3 teams of perhaps 4 people in each team to look after catering. Two juniors to look after Intermediate tournaments and 2 intermediate players to look after Junior tournaments. Christmas party to be catered by outside people.

Junior tournament on 7/7/24 (Sunday). Flyer to include option to pay online and ask people to bring their bank account number with them in case they win a prize. Prizes to be paid into winner's bank account. Sally to talk with Linda and create forms asking for bank account. Karen is happy to help in the kitchen.

Mahine Creagh on 13/7/24 (Saturday afternoon). Meg, Alison and Sally offered to organise catering.

Sally to display entry sheet for Mahine Creagh Members only team.

**Lessons reimbursement.** After discussion the Committee agreed that Ruth and Alison be paid \$350 each for the first set of beginner lessons and Alison be paid \$500 for the second lessons. Alison and Linda abstained from voting.

Question from Janice Willoughby re top scoring. Philippa has talked with Janice and all good.

2025 Tournaments have been confirmed.

Parking for disabled. Debbie is to create 3 signs for disabled parking.

Cash management and banking review. We're moving to a more cashless society. To be discussed at next meeting.

**Urgent Business:**

Carol Fraser asked if we only had one copy of the brown history book written by a previous bridge member. If so, can we photocopy it in case the brown one goes missing. Sally to photocopy.

Biscuits – Monday night sessions supply their own biscuits. Wednesday night sessions to supply plain biscuits only. Teresa is to talk to Margaret Vaughan.

Directors: there have been a couple of instances where two directors have turned up to direct on a Thursday. Linda is to look into putting up a schedule of directors in the office.

Meeting finished at 12.30 pm

Next meeting: 9 July at 11 am.