

**Minutes for the Taradale Bridge Club Committee Meeting held at the Lodge rooms  
7 February, 2023 at 10.30 am**

**Present:** Ruth Spittle, Debbie Gibson, Linda Smith, Jo Hayes, Meg Rodel, Clodagh Norris, Alison Hucker, Viv Pinkham

**Apologies:** Sally Woods, Ash Fitchett, Robyn Andersen

**The minutes of the last meeting:** Ruth Spittle moved they be taken as true and correct  
Seconded ; Clodagh

**Matters Arising:**

Ruth won't be available to open the Intermediate Tournament. Meg or Viv to open and close tournament. Later decided Linda would open and close tournament.

Thanks for the petrol voucher from Jo.

## **Building Update**

### **Taradale Bridge Club Building Update**

Site Meeting Notes, 10 January 2023 from Jo

Present: Terry, Kevin, Ruth, Trish, Jo (TBC), Shane, Regan (CS)

**Outdoor Area** - CS will use a digger to level off the area around the building. (This began today). The security fence will be removed this week. CS are to spread limestone around the building. Any other outdoor work will be the responsibility of TBC.

**Electrical Fitout** is booked for 16th but CS will check with Darren to see if they can begin this week as the painting is largely complete.

**Plumbers** booked for the 18th . Toilet partitions will then be installed.

**Aircon** next week.

**Kitchen** will need to be installed by TBC as soon as the vinyl is laid.

**Doors** will be hung after the flooring is completed

**Galvanised Rails** will be erected just before the final inspection

**Deck** - Step necessary as that was part of the building consent.

To be inspected by NCC on Thursday. Doorway may need ramping as this is a fire exit. An alloy checker plate may be needed. The NCC inspection will include the piles for the kitchen exit and the insulation.

**Foundation** - Will be painted by TBC, hopefully on Saturday.

**Insurance** - TBC to take over insurance from 30 January

Next Meeting: Tuesday 24 January, 11 am.

Site Meeting notes 24 January 2023 from Jo

Present: TBC: Ash, Kevin, Terry, Trish, John, Jo. CS: Shane, Richard

Final Inspection: has been moved to 7 February. Richard has entered all of the paperwork to date and will continue to do so as it becomes available so that hopefully the actual inspection will be routine. After the final inspection CS will come back to TBC with any defects identified.

Sewage Connection: This is now sorted. The NCC had a surveyor on site on Monday checking the levels for the gravity system. The installation of the pipework should be done this week. (See update below)

Handrail: because concrete has been placed in between the building and the ramp the handrail on that side will have to be adapted. The plates on the bottom of each support will be altered and will be core drilled into the concrete. (See update below)

Metal ramp for deck door: this should arrive on Friday

Slot drain cover: should arrive Thursday or Friday

Electricity: Will be connected on Thursday

Toilet partitions: will be installed on Thursday

Air conditioning: installation should be finished today (see update below)

Security system: will be installed next week.

Limestone around building: Ash considers this should be provided by CS. Richard said it was not included in the contract. Ash said nor was it excluded. Shane to check on this.

CoreSteel finishing off: Regan and another person will be on site Wednesday-Friday this week. Among the jobs needing doing are

- putting in missing piece of skirting in the kitchen,
- installing the doors,
- removal of interior and exterior rubbish,
- installation of glass in internal office window

Taradale Bridge Club to do:

- compact fill up to the bottom step of the deck so that the step down from the step to the ground is less than 180mm.
- asap organise the benchtop installation in kitchen and bar. Advise CS when this is complete. (after the meeting the bench installer arrived. The bench tops will be done next week)

Shingle: Shane said the CS digger could spread the two piles of shingle along the front of the deck. TBC could then ramp this shingle against the bottom of the deck.

Update 25th January:

Sewer connection: the plumber said consent has not yet been received from the NCC. It will take a week to do the connection from the clubrooms to the sewer main.

- Today Ian Dick Concrete removed the concrete between the side of the ramp and the building to allow the handrail to be attached as originally planned. Regan said this was the cheapest option.

- The air conditioning installation will be completed tomorrow

Final inspection is today. Sewage hasn't been connected yet so it won't pass. It will take a week to do. Women's toilet and disability toilet to be re painted. Painters there today. Apart from the sewage there won't be anything major to do. Thursday afternoon chorus will be installing fibre. Rangehood to be installed. Coresteel will do final clean on Friday. If code of compliance isn't issued by the opening, we have decided to go ahead with the opening on the 4th March.

### **Financial - provided by Robyn**

Cash Summary for January 2023 attached  
GST refund due of **\$10,056.96** for January, filed with IRD 1/02/23  
January Invoice payments \$11,145.69  
Note: Coresteel Invoices not entered for payment.

Ruth moved that the Cash Summary for January be accepted. Seconded: Linda

### **Account Balances as at 31/1/23**

Chq account: \$173,747.23

Savings account: \$29,616.57

Cancelled AP Monthly payment storage payment \$143.75

Ruth moved that the Cash Summary report and expenses be accepted. Seconded: Linda

### **Social Almoner**

Cards to: Joyce Chapman, Sally Woods, Gus and Annelies van der Linden, Joy Rose

### **Membership**

Dianne Lishman, Naomi Tong, Alison Morrison and Mike Jensen have resigned  
Amendment re Noel

### **Correspondence Inward**

Grant Administration Team - application for funding for tables received  
Secretary of NZbridge - receipt of invitation to opening of clubrooms and to attend the swiss pairs tournament  
Allan Morris (Chairperson NZ Bridge) - Accepting invitation to represent NZ Bridge at the opening and at the celebratory swiss pairs tournament  
Darren @ Aon - quote for building and contents insurance

Francey Rolls - Agenda and 2022 minutes for East Coast Central Districts Bridge Clubs meeting.

NZB - Rank reports for 2022

NZB - All time master point earners, top 200 and top 100

NZB - Baden Wilson Awards for top master point award earners for 2022 went to Liz and Blair Fisher, Hamilton

NZB - Tournament level directors assessment week dates

CD Regional Committee - 20A North Island Pairs 4/5 March Wellington Bridge Club

NZB - Policy documents updated for Child protection, Health and Safety, Privacy.

NZB - 2023 rankings

NZB - NZB Board meeting minutes from November 22 meeting

Lion Foundation - approval of grant towards Dyson vacuum cleaner

Danny Gough, Unison - Receipt of sponsorship request

Darren Kendall@Aon - insurance cover from 30 January.

Janice Willoughby - kind offer regarding a neon light

CD Regional Committee - business plan

Darren Kendall@Aon - Confirmation of insurance cover with CPF (NZI) from 30 January.

Darren Kendall@Aon - New Commercial Insurance Policy

Richard Bowater - informing of amended plans for sewer connection

CD region - grant availability and lesson info

CD Regional Committee minutes

Sally - letter of thanks from Noel and Sally from 5/1/23 - discovered in uncleared folder.

Peter Hellyer, NCC, Request for further info (dated 16/12/22) - discovered in uncleared folder

Nathan Childs, Now Technical Support - order scheduled for 9 Feb

Sheryn Thompson - Thank you to the helpers, particularly to Jo and Ash

Sally Woods - personal thanks from Sally

### **Correspondence Outward**

Grant Administration Team Pub Charity - Application for grant for tables

CD Region NZB - confirmation of 2024 tournament dates and that Lawson Jugs tournament will be face to face.

Secretary at NZ bridge - invitation to chairman and board members to attend opening of clubrooms and celebratory swiss pairs tournament.

Darren @ Aon - re insurance cover from 30 January

Kate Terry (chair, online bridge strategy working group) - confirmation that lawson jugs is a face to face tournament

Danny Gough, Unison - Request for sponsorship

NCC - advising change of email, clarification of street address, advising of urgency over sewer matter.

### **General Business**

Fundraiser lunch at Valley D'vine dates. Lunchtime on 17th March is the only day available. \$55 a head, \$20 or \$25 a head goes to the bridge club. Up to 100 people. This is for two courses. Meg will confirm. Some spot prizes will be given out.

Cleaning of clubrooms. Several names have been put forward. It was decided to have someone who isn't a member of the club. Meg's recommendation of Glenda O'Connell has been decided on at \$25/hr. Three hours a week. Cleaning day will possibly be Monday for toilets and general cleaning Thursday afternoon. To start on the 6th March. A key will be given to her.

Napier Country Music Club will attend but not perform at opening

The NCCMC are going to donate our club a defibrillator. They have chosen a Zoll brand as, while more expensive, it is considered the best. We will be responsible for the ongoing costs which are:

- When used the electrodes have to be replaced - \$175 + GST
- Replace battery every 5 years - \$110 + GST

There is no service charge. Training is part of the purchase price.

The machine comes in a bag and can be hung on a hook on the wall. A wall cabinet for it would be \$450. If we wanted to put it outside so it was available to the public a lockbox cabinet would be \$795 + GST. To access the machine members of the public would phone 111 for the code.

We would have to pay for a cabinet if that is what we chose.

Can we please discuss this at the next meeting and let Lyn know our decision. We will take them up on their offer and have it inside the building, not in a cabinet.

East Coast Central Districts Bridge Clubs meeting at 11 am, Sunday 26 Feb at Napier Bridge Club. (Change of date and venue). Two committee members required to go and another two players as well to compete for the Maizie Finnegan Cup. Ruth, Alison, Jo and Robyn attending.

NZ Rank report for 2022. Bridget Hildreth ranked 5th and Kathleen Rowe ranked 19th in Certificate of Proficiency grade.

Top 200 All-Time Master Point Earners as at 8/1/23 - Diana Lees no 161, Carolyn Yeomans no 166

Meg is organising advertising for lessons to appear on our website, the Taradale/ Greenmeadows Community FaceBook Page, The Courier, HB Today. Library sessions of mini bridge are also being organised to begin 1 February and to run for 5 weeks. Francey Rolls is applying for funding for the ads. This has been approved. Two community billboards have been made available. One is up opposite the Pania Motel and one is going up outside the Taradale Library.

To discuss at next meeting - possibility of a casual Friday night session.

Cost of lessons and starting date for lessons. \$70 fee for lessons which covers membership for the year. \$2 table money. Membership payment is encouraged after the first two lessons. To start on the 8th March. Alison will email existing members who have learnt recently to let them know the starting date.

Jo has extended the grant for \$10900 for fire and security out to 28 Feb. We should be able to supply accountability by mid Feb. They won't accept another application until this one is accounted for so we have to wait to apply for a grant for the tables.

Are we going to go back to having afternoon tea on a Tuesday afternoon in the new rooms? Not at this stage but will be reviewed.

We will need to hire a sound system for the opening. Our small one may be insufficient. Jo will ask hockey people if they have one we can borrow.

How much are we going to charge per hour for the hire of the rooms? \$50 each time the rooms are used (twice a month) by the Country music club.

Janice Willoughby's offer to pay for a neon sign in the bar. Janice will be thanked for her kind offer and a decision will be made once we're in.

Charity tournament - St Johns Ambulance suggested. Suggestions from members will be asked for.

Intermediate Tournament 12th February

1st prize 2 x \$75

2nd Prize 2 x \$50

3rd Prize 2 x \$30

Top Junior 2 x \$30

Director \$120. This amount needs to be checked. Linda will check.

**Float Money \$115** - Robyn has left the float money in a coin bag in the treasurer box

Keys to the treasurer box are held by Ruth & Shona.

In the past Trish has used the money from entry fee and raffle for prize money

Envelopes need to be ready.

Trish will do raffles. There are enough helpers. Clodagh will check that Noel will come and open the bar.

One thing - to allow for the IT to be set up in the new building we will need to cancel bridge for the week of 27 February. We may get everything in place for Thursday so that may be a session we could run to test everything out! Quite appropriate for the Thursday people having to miss the 4th week every month!

Opening of clubrooms and fine tuning arrangements. Cones will block off some of the car parks in the front of the building to allow the opening to take place. Debbie will purchase ribbon and get some stands. Debbie is in charge of catering for the opening. Margaret Pattullo is doing flowers.

Linda suggested having a silent auction on the day of the swiss pairs. She already has one prize. Also Sue Fenwick will donate a painting. Linda will provide some details for the newsletter to go out this week. Flyer will include Rodney Green's name and information about the silent auction.

Shona will be in charge of food for the tournament.

A standby pair will be needed for the swiss pairs.

Invitations will be sent out to guests for the opening once the final building inspection has been done and passed.

Prize list for tournament goes to 5th place. Jo to check with Peter about director fees.

Acknowledgement board of thanks. This is rather than naming people who have donated money. People have helped in many ways.

Mahjong group - move in date. 7th March. They will bring their things in on Saturday 4th afternoon. Mahjong players are going to be non bridge playing members and will pay \$50 each per year. There are approximately 27 players. They will use the rooms on Tuesday mornings.

\$20/hr was suggested for community groups who use the rooms.

Wifi. Peter Hug will help with setup of wifi. Peter Ramsey will set up for full session of bridge on Thursday 2nd March as a test run for swiss pairs. This session will be free to encourage participation. Associate membership will be given to Peter Hug and his wife.

Thursday 23rd Feb will be last session of bridge in Lodge rooms. Linda suggested offering to buy the lodge oven.

Airconditioning. Controls are on the wall. Jo suggested that there is a training session for convenors and directors for operating the aircon and only those people operate the aircon.

Jo suggested that new members be welcomed in the newsletter.

Meg said Sally was very grateful for the help received.

meeting concluded at 12.45pm.

Next meeting 21/2/23 at 11am at the new rooms.